

Office of the Registrar.

Indian Institute of Engineering Science and Technology, Shibpur (Formerly Bengal Engineering and Science University, Shibpur)

P.O.: Botanical Garden

Howrah - 711 103, West Bengal.

No-RMS/351/21

Date: 23/08/2021

## Circular

In connection with circular no RMS/337/A/2021 dated 12.08.2021, only few applications have been received from the concerned incumbents exercising their options regarding schedule of payment of premiums for medical insurance.

Several representations have been made from many corners for extension of time for submission of options.

The last date for submission of application exercising option have been extended till  $24^{th}$  August, 2021 up to 5 P.M.

This is issued with the approval of the competent authority.

Sd/-

(A.K. Mitra) Assistant Registrar (Administration)

Copy forwarded for information and necessary action to:

- 1. Private Secretary to the Director
- 2 All Deans/Heads of the Departments/Schools/Centres
- 3. All Officers
- 4.Institute Website

(A.K. Mitra)

Assistant Registrar (Administration)